

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
MAY 1, 2008 MEETING MINUTES**

President Roger Retzlaff called the meeting to order at 7:33 p.m. in the lower level of the Community Hall at 312 W. Main St., Hortonville, Wisconsin.

Trustees present: Dawn Vollbrecht, W. George Wojcik, Charles Nieuwenhuis, Alfred Handrich, Louis McKellar, and Andrew Gitter.

Officials present: Administrator J. Everett Mitchell, Clerk-Treasurer Lynne Mischker, and Chief of Police Michael Sullivan.

Officials absent: Director of Public Works Ron Austreng and Engineer Ron Wolf were excused.

APPROVAL OF APRIL 17, 2008 REGULAR BOARD MEETING MINUTES

Motion made by Mr. McKellar and seconded by Mr. Wojcik to approve the April 17, 2008 Regular Board Meeting minutes. Voice vote: 7 ayes, 0 nays, motion carried.

APPROVAL OF APRIL 17, 2008 BOARD CLOSED SESSION MINUTES

Motion made by Mr. Gitter and seconded by Mr. Wojcik to approve the April 17, 2008 Board Closed Session minutes. Voice vote: 7 ayes, 0 nays, motion carried.

LICENSES

Operator Licenses

Motion made by Mr. Wojcik and seconded by Mr. Nieuwenhuis to approve:

#114 for Kelle M. Manley of E7741 Cut Off Rd., New London.

Voice vote: 7 ayes, 0 nays, motion carried.

COMMITTEE REPORTS

Public Works: A meeting is scheduled on Monday, May 5, 2008, at 6:00 p.m.

Black Otter Lake District: A meeting is scheduled on Tuesday, May 20, 2008.

Board of Review: A meeting is scheduled on Thursday, May 15, 2008 from 10:00 a.m. until noon.

Hortonville-Hortonia Fire District: There will be a pre-bid meeting on Tuesday, May 6th, from 10 am to noon. Mr. Mitchell referred to the project estimate that listed waiver of permit fees and the Initial Water/Sewer Customer Fee by the Village. The Village has to pay the Building Inspector for the required inspections and would lose all the revenue. The Village Board has not approved this waiver to date.

Industrial Park Construction/Marketing Report: One prospect is in the process of bidding out their building plans.

Municipal Building Space Needs: The municipal survey committee will meet Tuesday, May 6th, at 5:00 p.m. to develop questions for a village-wide survey.

NEW BUSINESS

Proposed Ordinance to Amend Sections 1.01, 1.02, 1.15 and 1.16 of the Village of Hortonville Code of Ordinances, General Government

Mr. Mitchell reviewed the ordinance changes which are housekeeping and cleaning up outdated language dealing with electing the Clerk-Treasurer and appointing the Fire Chief as well as the terms of several other appointed positions.

Motion made by Mr. Wojcik and seconded by Mr. McKellar to put the language in the form of an ordinance. Voice vote: 7 ayes, 0 nays, motion carried.

REPORT OF OFFICERS

Administrator: 1. STH 15 Corridor Update Reported on a conversation with the Outagamie County Highway Commission about the corridor. The Board should consider a partnership with Outagamie County to promote the current STH 15 as Business Route 15 when the new corridor is constructed. Referred to the April 29th WI Secretary of Transportation's negative response letter to the Village's request for an access at CTH M.

Mr. Gitter felt the Board should develop a standard message in response to DOT plans. Mr. Mitchell stated that the Post Crescent will publish a Village article when we are ready.

The County will take over administration of a private sewage system maintenance program. This program will be funded by a charge on the tax bill of each property owner with such a system. Property owners will be notified by the County with post cards in September.

Engineer Ron Wolf has made the final determination on the cost split for the new lift station for Natures Haven and Black Otter Lake Subdivisions based on the number of residences to be served. The Village will pay 42.5% of the expenses and the Natures Haven developers will pay 57.5% of the expenses.

Mary Lynn Hermus of the school system has called about a sign designed and paid for by AODA in 1999-2000 which was approved by the then functioning Otto Miller Park Board to go on a scoreboard. The group wants the 18" x 14' sign installed. Discussion by the Board followed.

Motion made by Mr. McKellar and seconded by Mr. Nieuwenhuis to allow the sign to be placed. Roll call vote: Gitter aye, McKellar aye, Handrich aye, Nieuwenhuis aye, Wojcik aye, Vollbrecht aye, and Retzlaff nay, motion carried.

Clerk-Treasurer: 1. Presentation of Vouchers *Motion made by Mr. Handrich and seconded by Mr. Nieuwenhuis to approve Village wire and vouchers #12923-12963 in the amount of \$33,744.03, payroll checks in the amount of \$23,675.89, and Water & Sewer Utility wire and vouchers #7623-7632 in the amount of \$10,223.86 as presented. Roll call vote: Gitter aye, McKellar aye, Handrich aye, Nieuwenhuis aye, Wojcik aye, Vollbrecht aye, and Retzlaff aye, motion carried.* **2. Financial Report** The April 30th financial report was filed with the Board.

Chief of Police: 1. Grant for Camcorders and Money for Audio Surveillance Equipment Officer Bahr applied for a grant from the United States Municipal Police Association that has been granted. **2. Donation of Security Equipment** Martin Baker wants to donate security equipment to the Police Department that would be valued at \$4,000 if purchased new.

Motion made by Mr. Nieuwenhuis and seconded by Mr. McKellar to accept the equipment and write a letter acknowledging the \$2,000 donation. Voice vote: 7 ayes, 0 nays, motion carried.

3. New Department Pistols The Department has received the new pistols and will be qualifying with them in the near future. **4. Milwaukee Brewers Baseball Cards** The Department will once again be passing out Milwaukee Brewers baseball cards to children this summer. **5. AODA Nomination for Lt. Harper** Lt. Harper has been nominated by the local AODA for a County AODA award.

COMMUNICATIONS AND MISCELLANEOUS BUSINESS

Mr. Handrich brought up the subject of outdoor furnaces and possible guidelines. The consensus of the Board was to have the Administrator research rules in other communities.

Mr. Handrich said he had read that Oshkosh is considering going to a combined recycling and garbage pick up. Mr. Mitchell replied that Outagamie County is looking at single stream recycling pick up which would combine all the recycling items.

Mr. Retzlaff referred to a letter from the Wisconsin Municipal Clerks Association announcing Municipal Clerk's Week from May 4th-May 10th.

MOTION TO GO INTO CLOSED SESSION (ROLL CALL VOTE)

Motion made by Mr. Wojcik and seconded by Mr. McKellar to go into Closed Session under State Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Specifically to discuss a proposed sale of Village owned property. Roll call vote: Gitter aye, McKellar aye, Handrich aye, Nieuwenhuis aye, Wojcik aye, Vollbrecht aye, and Retzlaff aye, motion carried.

CLOSED SESSION

BOARD TO RETURN TO OPEN SESSION (ROLL CALL VOTE)

The Board returned to Open Session at 9:18 p.m. from a motion made, seconded, and carried in Closed Session.

ANY ACTION ON MATTERS DISCUSSED IN CLOSED SESSION

Motion made by Mr. Wojcik and seconded by Mr. Handrich to pursue sale of land 40' wide by 340.55' deep at the price of \$10,000 along with moving trees for a buffer on the back lot line and the established lot line at the back of the two adjoining residential lots. Roll call vote: Gitter aye, McKellar nay, Handrich aye, Nieuwenhuis nay, Wojcik aye, Vollbrecht aye, and Retzlaff aye, motion carried.

ADJOURNMENT

Motion made by Mr. Wojcik and seconded by Mr. Gitter to adjourn. Voice vote: 7 ayes, 0 nays, motion carried. The meeting was adjourned at 9:20 p.m.

Submitted by,

Lynne Mischker
Clerk-Treasurer