

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
MARCH 6, 2008 MEETING MINUTES**

President Roger Retzlaff called the meeting to order at 7:30 p.m. in the lower level of the Community Hall at 312 W. Main St., Hortonville, Wisconsin.

Trustees present: Wallace Lenzner, Craig Dreier, Alfred Handrich, and Charles Nieuwenhuis.

Trustees absent: W. George Wojcik and Andrew Gitter were excused.

Officials present: Administrator J. Everett Mitchell, Clerk-Treasurer Lynne Mischker, and Director of Public Works Ron Austreng.

Officials absent: Chief of Police Michael Sullivan and Engineer Ron Wolf were excused.

APPROVAL OF FEBRUARY 21, 2008 REGULAR BOARD MEETING MINUTES

Motion made by Mr. Dreier and seconded by Mr. Lenzner to approve the February 21, 2008 Regular Board meeting minutes. Voice vote: 5 ayes, 0 nays, motion carried.

PREREGISTERED CITIZENS TO BE HEARD

None.

COMMITTEE REPORTS

Public Safety: Mr. Mitchell reported on the March 3rd meeting at which the Committee recommended placement of two "No Parking 3am-6am" signs at either end of the public parking lot on the south side of the Bethlehem Lutheran School, recommended no action at this time on the request for additional/enhanced signage at the intersection of N. Olk St. and N. Nash St., and recommended no change in the parking ordinance for the south side of Bath St.

Motion made by Mr. Dreier and seconded by Mr. Lenzner to approve the Committee's recommendations. Voice vote: 5 ayes, 0 nays, motion carried.

Public Works: Mr. Austreng reminded the Board that the Wastewater Treatment System Facility Plan should be discussed by the Board at a meeting sometime this spring.

It was suggested that the discussion be held after the April election.

Black Otter Lake District: Mr. Handrich reported that a meeting was held February 26th.

Planning & Zoning: A meeting is scheduled for March 11th at 6:30 p.m.

Hortonville-Hortonia Fire District: Mr. Dreier reported that new preliminary cost estimates of \$1,198,980 were presented at the March 3rd Fire Dept. Building Committee meeting. The previous estimate did not include soft project costs such as a retention pond. The current estimate is for a building with partial masonry block walls. Mr. Mitchell reported that Martenson & Eisele has asked if the Village will be waiving the \$2400 Initial Water & Sewer Customer fee. Mr. Mitchell was directed to have the Hortonville-Hortonia Fire District Commission chairperson check on the Fire Dept. progress on possible grants.

Industrial Park Construction/Marketing Report: Mr. Mitchell reported contacts with two of the existing business prospects and both are still working toward decisions. Mr. Mitchell also had contact with a new business prospect and with Meerdink Associates about a prospect for purchasing an existing building.

Municipal Building Space Needs: Mr. Mitchell reported that the property rezoning will be discussed at the March 11th Planning & Zoning Commission meeting.

OLD BUSINESS

Second Reading of O-1-08, Ordinance to Amend the Village Code of Ordinances, Specifically Chapter 8 – Sidewalk Construction and Repair, Section 8.02(b) and 8.02(c) [J. Everett Mitchell]

Motion made by Mr. Dreier and seconded by Mr. Handrich to approve O-1-08. Voice vote: 5 ayes, 0 nays, motion carried.

Presentation of Lending Institutions Rates/P & I Proposals Regarding Property for Village Municipal Center [J. Everett Mitchell]

Motion made by Mr. Dreier and seconded by Mr. Lenzner to ignore the lending proposals and take the balance of the money for the municipal building land purchase from the Future Projects Reserve Fund. Voice vote: 5 ayes, 0 nays, motion carried.

Presentation of Requested Information/Costs for Video Surveillance Equipment [Chief Sullivan]

No action necessary at this time.

Board Final Discussion/Recommendation Regarding Advertising Billboard at Otto Miller Athletic Field

Motion made by Mr. Dreier and seconded by Mr. Nieuwenhuis to table this item to the next Board meeting. Voice vote: 5 ayes, 0 nays, motion carried.

NEW BUSINESS

Well Abandonment Program Update [Ron Austreng]

No action necessary.

Village Well Permitting Discussion – 315 W. Cedar St. [Ron Austreng]

Motion made by Mr. Dreier and seconded by Mr. Lenzner to waive the well permitting fee, have Mr. Austreng contact the property owner for permission to continue to use the well, and have Attorney Sorenson draw up an agreement to include Village testing of the well if the property owner agrees to the agreement. Voice vote: 5 ayes, 0 nays, motion carried.

Any Other Miscellaneous Topics for Future Discussion

Mr. Mitchell reported that he has heard talk that the new STH 15 route may be constructed sooner than planned. Current plans for the route do not include an interchange requested by the Village. Letters to the Director of the Wisconsin Dept. of Transportation presenting the Village position would be a good idea. Several other related STH 15 subjects should also be presented in such letters.

Mr. Mitchell was directed to send letters presenting the Village position on the interchange and other STH 15 subjects.

REPORT OF OFFICERS

Administrator: Will be speaking at a school government class on March 18th. Reported on recent legislation. Reported that AT&T has filed a Video Franchise Application and sent a copy to the Village of Hortonville.

Clerk-Treasurer: 1. Presentation of Vouchers *Motion made by Mr. Dreier and seconded by Mr. Handrich to approve Village wire, debit card use, and vouchers #12767-12803 in the amount of \$45,769.94, payroll checks in the amount of \$22,876.40, and Water & Sewer Utility wire and vouchers #7588-7594 in the amount of \$13,063.20 as presented. Roll call vote: Nieuwenhuis aye, Handrich aye, Dreier aye, Lenzner aye,*

and Retzlaff aye, motion carried. **2. Financial Report** The February 29, 2008 Financial Report was filed with the Board.

Director of Public Works: Reported on changes in testing and operation listed for the reissue of the WPDES permit for the Wastewater Treatment Plant. Recommended that the Village accept the permit as issued.

Mr. Retzlaff told Mr. Austreng that the Public Works crew did a wonderful job clearing snow from the streets this winter.

Reported on three water main breaks.

Reported on the cost of snow removal and that it is anticipated that the Village will be over budget on this item.

Reported that weight limits should be going on all Village streets in the next week or two when the County puts limits on the county roads.

COMMUNICATIONS AND MISCELLANEOUS BUSINESS

Mrs. Mischker asked Board members to review the information on a Public Officials information seminar in April.

Dan Mercer, Town of Hortonville Supervisor and member of the Hortonville-Hortonville Fire District Commission asked if the Village would be okay with a fire department building that is not full masonry. Mr. Dreier stated that the Village resolution stipulated a full masonry building only if it came within the allowed project cost.

ADJOURNMENT

Motion made by Mr. Dreier and seconded by Mr. Lenzner to adjourn. Voice vote: 5 ayes, 0 nays, motion carried. The meeting was adjourned at 8:24 p.m.

Submitted by,

Lynne Mischker
Clerk-Treasurer