

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
JULY 17, 2008 MEETING MINUTES, Approved 8/7/08**

President Roger Retzlaff called the meeting to order at 7:30 p.m. in the lower level of the Community Hall at 312 W. Main St., Hortonville, Wisconsin.

Trustees present: Dawn Vollbrecht, W. George Wojcik, Charles Nieuwenhuis, Louis McKellar, Alfred Handrich, and Andrew Gitter.

Officials present: Administrator J. Everett Mitchell, Chief of Police Michael Sullivan, and Judge Norbert Dallman. Jeanne Bellile was present to take notes.

Officials absent: Clerk-Treasurer Lynne Mischker, Director of Public Works Ron Austreng, and Engineer Ron Wolf were excused.

APPROVAL OF JULY 3, 2008 REGULAR BOARD MEETING MINUTES

Motion made by Mr. Wojcik and seconded by Mr. Nieuwenhuis to approve the July 3, 2008 Regular Board meeting minutes. Voice vote: 7 ayes, 0 nays, motion carried.

LICENSES

Operator Licenses

Motion made by Mr. McKellar and seconded by Mr. Nieuwenhuis to approve an operator license for: Kelle M. Manley, E7741 Cut Off Rd., New London, Susan C. Schroeder, 110 Honeysuckle Dr., Hortonville, and a Temporary Class "B"/"Class B" Retailers License for: Hortonville Lions Club for August 28th-29th at the Commercial Club Park concession stand. Voice vote: 7 ayes, 0 nays, motion carried.

COMMITTEE REPORTS

Black Otter Lake District: Mr. Mitchell reported that the DNR held a public hearing on July 15th. An approved draw down of the lake will start September 1st. Some Large Mouth Bass and Pike will be removed prior to the draw down. Plant life will be exposed by the draw down and will freeze if there is no snow. New local, non-invasive vegetation will be put in. A meeting is scheduled for July 23rd at 7 p.m. at Alonzo Park.

Planning & Zoning: A meeting is scheduled for August 12th.

Hortonville-Hortonia Fire District: Mr. McKellar reported that both municipalities and the Fire District have signed the loan papers at Wolf River Community Bank. A Fire District meeting is scheduled for July 22nd at 5:30 p.m. Oudenhoven Construction is the low bidder for the fire building project and construction should proceed in a few weeks.

Industrial Park Construction/Marketing Report: Mr. Mitchell reported contact from a company interested in 1.5 acres and possibly another 2.5 acres in the future. He will meet with the company on July 22nd.

Municipal Building Space Needs: Mr. Mitchell reported that approximately 1200 surveys were mailed. The surveys are to be returned by August 1st.

OLD BUSINESS

Board Discussion on Village Municipal Court Operations Update from April 2008 [Judge Norbert Dallman]

Mr. Mitchell stated the Judge is to present information on court fines, collection practices, court policies and procedures at quarterly Board meetings as directed by the Village Board.

Judge Dallman reported that they have been issuing more warrants and have added a warrant fee of \$10. The Judge requested that the \$10 fee be recorded as court revenue to allow purchase of a computer and other items.

Court Clerk Juli Schuh presented 2004-2007 outstanding balance figures.

Mr. McKellar requested 2008 collection figures for the next quarterly report meeting.

Mr. Gitter asked about the written policies and procedures. These will be ready for the next meeting.

A payment plan has been prepared and the Court will follow up with mailings, followed by default letters and a warrant. Chief Sullivan noted that the increase in warrants has resulted in more payments.

Mrs. Schuh stated that sixteen (16) hours is not enough time to complete her work. The Board recognized the good work being done by Mrs. Schuh.

O-7-08, Ordinance to Amend the Village Code of Ordinances, Specifically Chapter 8 – Public Works, Section 8.09, Sump Pump Discharges [J. Everett Mitchell]

This ordinance would add a prohibition against the connection of any private sump pump discharges to the Village sanitary sewer system.

Motion made by Mr. McKellar and seconded by Mr. Gitter to approve O-7-08. Voice vote: 7 ayes, 0 nays, motion carried.

NEW BUSINESS

Request for Waiver of Community Hall Fees for the Lions Bloodmobile Drive [J. Everett Mitchell]

Mr. Mitchell received a letter from Mr. Ratzburg of the Lions Club requesting the fees for Community Hall rent be waived for the September 9th Bloodmobile drive.

Motion made by Mr. Gitter and seconded by Mr. McKellar to approve waiving the Community Hall rental fees for the September 9th Lions Club Bloodmobile drive. Voice vote: 6 ayes, 0 nays, 1 abstain (Nieuwenhuis), motion carried.

REPORT OF OFFICERS

Administrator: 1. Reported on Hwy 15 article in Post Crescent. Has also received a letter from Senator Feingold on Hwy 15. 2. Reported his concerns with the change of television service in 2009. There is a DTV speakers bureau which could provide a speaker for a public information meeting at no cost to the Village. Mr. Mitchell is to set up a time and date for such a meeting and the information is to be published in the Village Voice.

Clerk-Treasurer: 1. Presentation of Vouchers Deputy Clerk Mitchell presented the voucher list. *Motion made by Mr. Wojcik and seconded by Mr. McKellar to approve Village wires and vouchers #13127-13172 in the amount of \$114,998.10, payroll checks in the amount of \$23,981.48, and Water & Sewer Utility loan payment and vouchers #7677-7684 in the amount of \$37,021.55 as presented. Roll call vote: Gitter aye, McKellar aye, Handrich aye, Nieuwenhuis aye, Wojcik aye, Vollbrecht aye, and Retzlaff aye, motion carried.*

Director of Public Works: Mr. Mitchell reported that the S. Mill St. project will start in mid-August.

Building Permit Report: The June Building Permit Report was filed with the Board.

COMMUNICATIONS AND MISCELLANEOUS BUSINESS

Mrs. Vollbrecht asked where the 25 mph sign on Hwy 15 went. Mr. Mitchell replied that the County put up a new sign complying with a new law.

Mr. Gitter asked if EJ Metal is staying in their current building. Mr. Mitchell replied that they have signed a five (5) year lease at the current building.

Mr. McKellar commented on the recently passed sexual offender amendment ordinance and asked why the soccer fields were being watered during a rain storm. Mr. Mitchell will have the Director of Public Works look into it.

ADJOURNMENT

Motion made by Mr. McKellar and seconded by Mr. Gitter to adjourn. Voice vote: 7 ayes, 0 nays, motion carried. The meeting was adjourned at 8:22 p.m.

Submitted by,

J. Everett Mitchell, Deputy Clerk