

**VILLAGE OF HORTONVILLE  
COMMITTEE OF THE WHOLE  
FEBRUARY 7, 2008 MEETING MINUTES**

President Roger Retzlaff called the meeting to order at 6:33 p.m. in the lower level of the Community Hall at 312 W. Main St., Hortonville, Wisconsin.

Trustees present: W. George Wojcik, Alfred Handrich, and Charles Nieuwenhuis. Craig Dreier entered the meeting at 6:45 p.m.

Trustees absent: Wallace Lenzner and Andrew Gitter were excused.

Officials present: Administrator J. Everett Mitchell, Clerk-Treasurer Lynne Mischker, Chief of Police Michael Sullivan, Attorney Robert Sorenson, and Building Inspector Robert Viste.

Officials absent: Director of Public Works Ron Austreng and Engineer Ron Wolf were excused.

**Resident Complaint Regarding Applicable Building Permit Escrow Fees, 229 N. Briggs St. [Robert Viste, Building Inspector]**

Mr. Mitchell explained that Kirk Kehl took out a new housing permit and reminded the Committee that Mr. Kehl spoke to the Board at the last meeting to complain that the \$200 escrow fee was used up by inspections and he wants the \$200 back.

Mr. Viste explained that the escrow fee was created to ensure code compliance during building projects. Extra inspections needed because of failure to meet code are paid for by that escrow fee. A listing of the inspections charged to Mr. Kehl's permit fees and escrow fee was distributed.

Action to be taken during the Board meeting.

Mr. Viste left the meeting at 6:40 p.m.

**Resolution R-1-08, A Resolution Amending/Revising R-3-07 As It References Finished Additions [J. Everett Mitchell]**

Mr. Mitchell explained that R-1-08 is necessary to clear up possible misconceptions about the electric and HVAC work included in a Finished Addition permit. Electrical outlets and HVAC ductwork are included in the permit.

Action to be taken during the Board meeting.

**Report on 2007 Police Department Response/Call Statistics [Michael Sullivan, Police Chief]**

Mr. Sullivan explained that this report keeps the Board updated on the Police Dept. calls and contacts in the Village as the Village grows and changes. Mr. Sullivan reviewed areas that need to be studied to bring the numbers down.

**Update on Property at 609 West Main Street [Bob Sorenson]**

Mr. Mitchell stated that Cris Kringel called him to ask about his options for the building and requested more time until warmer weather to empty the garage and then tear the building down. Mr. Mitchell suggested the Board should set deadlines if extra time is granted.

Mr. Dreier suggested April 15<sup>th</sup> and May 15<sup>th</sup> for emptying the garage and tearing down the building with restoration of the lot.

Action to be taken during the Board meeting.

**Update on Properties at 301 & 303 Lakeview Avenue [Bob Sorenson]**

Mr. Sorenson reported that the easement on the Walenski property will close at the end of February for \$900. Mr. & Mrs. Skeba were offered \$2,400 for an easement on their property according to the appraisal obtained by the Village. Mr. Skeba wrote a letter asking for \$4,000.

It was the consensus that Mr. Sorenson still has authority to offer \$2,700 for the easement.

**Discussion on Procedures and Time Lines for Land Purchase, 326 N. Olk Street [J. Everett Mitchell/Bob Sorenson]**

and

**Discussion/Selection of Surveying Firm for Property at 326 N. Olk St. [J. Everett Mitchell]**

Mr. Mitchell stated that he had received quotes from three surveying companies for a two lot CSM. The Village will pay for the vacant land CSM and the Rynders family will pay for the CSM for the house.

Mr. Mitchell reported on estimated costs for a possible loan for the remainder of the land purchase price over and above the Village reserve fund balance.

It was the consensus of the Committee that all local banks should be asked for loan rates if the Board decides to borrow.

The Committee discussed possible use of monies from other reserve funds.

**Adjourn**

*Motion made by Mr. Wojcik and seconded by Mr. Nieuwenhuis to adjourn. Voice vote: 5 ayes, 0 nays, motion carried.* The meeting was adjourned at 7:29 p.m.

Submitted by,

Lynne Mischker  
Clerk-Treasurer