

**VILLAGE OF HORTONVILLE  
PUBLIC WORKS COMMITTEE  
AUGUST 25, 2008 MEETING MINUTES**

Chairperson Andrew Gitter called the meeting to order at 5:30 p.m. at the Wastewater Treatment Plant at 521 W. Cedar St., Hortonville, Wisconsin.

Members present: Dawn Vollbrecht, Charles Nieuwenhuis, and Roger Retzlaff. Louis McKellar entered the meeting at 5:32 p.m.

Officials present: Administrator J. Everett Mitchell, Clerk-Treasurer Lynne Mischker, and Director of Public Works Ron Austreng. Engineer Ron Wolf entered the meeting at 5:40 p.m.

Others present: Kari Dennis of McMahon Associates.

**Discussion/Review of Proposed Pre-Design Phase Services for the WWTF Modifications [McMahon Associates]**

Mr. Austreng introduced the agreement for professional services.

Kari Dennis reported that the Facilities Plan was submitted to the DNR in July and is under review. The agreement for professional services is for field work and a geotechnical evaluation of the site to be done before the snow. McMahon would also evaluate the SBR systems and start a study of some of the plant systems for plan design. McMahon would review the estimated project costs, submit for Clean Water Fund financing, and prepare a summary in a Pre-Design Phase Report.

Mr. Mitchell asked if the work and cost estimate would still be good if the project is delayed until 2010.

Ms. Dennis answered yes.

Mr. Austreng reviewed the proposed design plan schedule and stated that we are currently fairly close to the schedule. The funds for the agreement for professional services were not budgeted in 2008 but could be drawn from the DNR Equipment Replacement Fund.

Mr. McKellar asked if the pre-design work could be done by a different engineering firm for a lesser cost. Could the engineering services be bid out?

Mr. Austreng replied that other engineering firms have visited to offer their services but have left after they found out that the facilities plan has already been completed. This indicates that other firms want to work with their own facilities plan and not one done by McMahon.

*Motion made by Mr. Nieuwenhuis and seconded by Mrs. Vollbrecht to recommend approval of the Agreement for Professional Services for the price of \$24,800 for the pre-design phase of the WWTF Modifications. Voice vote: 4 ayes, 1 nay (McKellar), motion carried.*

**Discussion Fishing Pier Modifications/Consultant Fees [McMahon Associates/Ron Austreng]**

Mr. Austreng brought copies of the proposal from Dave Wentland for a study of the fishing pier.

Mr. Wolf advised that the Village should define the parameters of the project and the proposed project budget for any consultant.

Mr. Austreng stated that he is looking for the Village Board's plans for the pier so he knows what to tell companies interested in completing a pier study and design.

It was the consensus of the Committee to close the fishing pier during the Black Otter Lake District drawdown of the lake.

It was the consensus of the Committee to have Mr. Austreng talk to Dave Wentland and possibly Mr. Radtke to ask for pictures and costs of recent pier projects.

**Adjourn**

*Motion made by Mr. McKellar and seconded by Mr. Nieuwenhuis to adjourn. Voice vote: 5 ayes, 0 nays, motion carried. The meeting was adjourned at 6:31 p.m.*

Submitted by,

Lynne Mischker  
Clerk-Treasurer